

# Hemington Primary School



## Parent / Carer Code of Conduct

**Date:** November 2022

**Review Date:** November 2024

We believe this policy should be a working document that is fit for purpose, represents the school ethos, enables consistency and quality across the school and is related to the following legislation:

- Education Act 1996
- Protection from Harassment Act 1997
- Children Act 2004 ! Safeguarding Vulnerable Groups Act 2006
- Equality Act 2010
- Children and Families Act 2014

We believe that it is essential to involve and engage with parents, as much as possible, in all aspects of school life as we realise they have an important role to play in their children's education. For parents, being 'involved' can mean anything from communication with the school; attendance and home learning; being actively involved in their children's work and the target setting process for their children; attending parents' meetings, and attending social and fundraising activities. We expect all parents/carers and other visitors to behave in a reasonable and acceptable manner towards all school personnel and pupils at all times. Anti-social behaviour may result in parents being excluded from the school premises. Parents must be aware that school premises are private property and they have been granted permission by the Governing Body to be on school premises.

### Aims

At Hemington Primary School, we believe it is important to:

- Work in partnership with parents to support their child's learning
- Create a safe, respectful and inclusive environment for pupils, staff and parents
- Model appropriate behaviour for our pupils
- Reflect our school motto through our behaviour: *Aspire, Believe, Achieve* through our 3 Rs of Respect, Responsibility and Readiness

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy). This code of conduct aims to help school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents/carers' to refer to:

- Anyone with parental responsibility for a pupil
- Anyone caring for a child (such as grandparents or child-minders)

Our expectations of parents and carers:

We expect parents, carers and other visitors to:

- Respect the ethos, vision and values of our school
- Work together with staff in the best interests of our pupils
- Treat all members of the school community with respect – setting a good example with communication and behaviour

- Seek a peaceful solution to all issues
- Manage their own child's behaviour (or those in their care), especially where it could lead to conflict or unsafe conduct
- Communicate with the school to help resolve any issues of concern
- Follow the schools complaints policy to resolve any grievances

**Behaviour that will not be tolerated:**

- Disrupting, or threatening to disrupt, school operations (including events on the school grounds)
- Swearing, or using offensive language
- Shouting or abusive behaviour towards members of staff, pupils or other parents
- Threatening another member of the school community
- Sending abusive messages to another member of the school community, including via text, email or social media
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms
- Use of physical punishment against your child
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention
- Smoking/vaping or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- Possessing or taking drugs (including legal highs)
- Bringing dogs onto the school premises without prior permission (other than service dogs)

**Breaching the code of conduct**

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident. Depending on the nature of the incident, the school may then:

- Send a cautioning letter to the parent
- Invite the parent in to school to meet with a senior member of staff, the Head Teacher or a member(s) of the Governing Body as appropriate
- Contact the appropriate authorities (in cases of criminal behaviour)
- Seek advice from Leicestershire Education legal services regarding further action (in cases of conduct that may be libellous or slanderous)
- Exclude the parent from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the Headteacher or the Governing Body. The Headteacher will consult the Chair of Governors before excluding a parent from the school site.

This policy will be monitored for effectiveness every two years.

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|---------------------------|---------------|--------------|---------------|
| <b>Headteacher</b>        | Eimear Davis  | <b>Date:</b> | November 2022 |
| <b>Chair of Governors</b> | Melvyn Booley | <b>Date:</b> | November 2022 |